

# Test Results and Interview Guide

Candidate: Richard Wantsajob

Assessment: Social / Human Service Assistant (Spanish)

Completed: October 26, 2024

Prepared for: Sara Maple

Example Company

#### What's Included

- Overall Score
- Competency Summary Table
- Comparison Matrix
- Detailed Competency Results with Interview Guide

Important Note: The Social / Human Service Assistant (Spanish) assessment measures key factors related to high performance and tenure in this job. Attribute types measured vary by test, but can include cognitive ability, skills, knowledge, personality characteristics, emotional intelligence, and past behavioral history. This report includes a one page summary, followed by detailed results with an embedded interview guide. Note that these results should always be used as a part of a balanced candidate selection process that includes independent evaluation steps, such as interviews and reference checks.

#### **Overall**

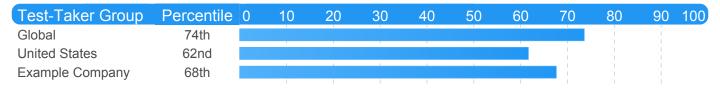


#### **Competency Summary**

Competency	Score	Interpretation						
Cognitive Abilities (relates to job performance, problem-solving, ability to learn, etc.)								
Analytical Thinking and Attention to Detail	81	0 35 50 65 80 100						
Skills/Knowledge (relates to immediate readiness)								
Social Work Fundamentals	72	0 35 50 65 80 100						
Personality Characteristics (relates to fit with the job/tear	n environment)							
Customer Service Mindset	80	0 35 50 65 80 100						
Adaptability	77	0 35 50 65 80 100						
Integrity	10	0 35 50 65 80 100						
Drive	92	0 35 50 65 80 100						
Resilience	70	0 35 50 65 80 100						
Teamwork	66	0 35 50 65 80 100						
Emotional Intelligence (relates to situational judgment, pe	erformance and teamwo	ork)						
Empathy and Emotional Self-Control	89	0 35 50 65 80 100						
Scored Survey Questions (Custom Questions)	00							
History Survey - Performance History Survey - Tenure	80 68							

### Comparison

Percentile scores indicate how the candidate compares to other test-takers within various groups. The candidate scored equal to or better than the fraction of test-takers indicated by the percentile.





Candidate: Richard Wantsajob, rich.wantsajob@gmail.com

Assessment: Social / Human Service Assistant (Spanish)

Authorized: October 26, 2024, by Sara Maple, Example Company, qamailsaram.mike@hravatar.com

Started: October 25, 2024, 9:17:16 PM EDT Completed: October 25, 2024, 9:17:16 PM EDT

Overall Score: 74

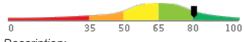
#### **Cognitive Abilities Detail**

This section contains a list of job-related cognitive abilities that have been evaluated in a job-like context using simulation technology. Studies have demonstrated that cognitive abilities are highly correlated with job performance for many jobs. Abilities also correlate with problem-solving and the ability to learn quickly.

#### Detail

# Analytical Thinking and Attention to Detail

Score: 81



#### Description:

This scale indicates both the capacity to think in a thoughtful, discerning way, to solve problems, utilize resources, analyze data, and apply attention to detail. Individuals who demonstrate high amounts of analytical thinking are able to recognize patterns rapidly, navigate through problems, and resolve difficult problems systematically. Individuals who demonstrate high attention to detail produce work products that are consistently accurate and require little checking. They rarely forget schedule commitments or overlook even the smallest details.

#### Interpretation:

High scores in this area correlate with superior performance for many jobs.

Able to think in a thoughtful, discerning way. Can often solve difficult problems, plan many-featured tasks and projects, organize multiple resources, and analyze complex data. Able to quickly recall and use information when needed or appropriate. Additionally, able to achieve a high degree of thoroughness and accuracy in a work task. Concerned for all areas involved. Work products require little or no review or checking to maintain consistency.

#### Interview Guide

Can you give me an example of where your attention to detail or your thoughtful analysis of a situation helped make a project successful?











Poor example. Does not show attention to detail or analytical ability. Moderately relevant or impactful example.

Strongly relevant and clear example.



#### **Knowledge and Skills Detail**

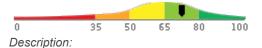
This section contains a list of job-related knowledge areas and skills that have been evaluated. Low scores in these areas often indicate that additional learning may be required before top performance can be achieved.

#### Detail

#### Interview Guide

# Social Work Fundamentals

Score: 72



# Evaluates the candidate's knowledge of the Social Work principles and practices, with an aim to determine the degree of training that will be required before the candidate can be expected to become productive.

#### Interpretation:

Candidate should achieve above average job performance in this area with little or no training.

Scores indicate good working knowledge of Social Work principles and practices. Candidate is likely ready to be productive with very little basic training or with immediate entry into advanced training.

What are some things you do to stay up-to-date in the field of social work?



Does not make an effort to stay up-to-date.



At least one method. Makes some effort to stay up-to-date.



Multiple methods. Clearly invests time to stay up-todate.

W

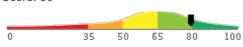
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# **Personality Characteristics Detail**

This section contains a list of personality characteristics that are frequently associated with job performance. Remember, these are not skills and do not indicate the ability to do a job. Rather, they can be used to evaluate the candidate's fit with the general needs of the job and the organizational culture. Sample interview questions are provided to gather more information.

# Detail Customer Service

Mindset Score: 80



#### Description:

Individuals who score highly on this scale understand their job is not just to solve customer problems, but to create a delightful experience that fosters loyalty and long-term rapport. They see every call as an opportunity to create a positive experience and to earn each customer's loyalty.

#### Interpretation:

The candidate's score in this area should contribute to enhanced overall job performance.

Holds a strong desire to understand customer needs and do whatever it takes to resolve customer issues. Likely to deliver exceptional customer service that delights the customer, greatly improves customer satisfaction and customer relationships, and strengthens the reputation of the organization.

#### Interview Guide

How do you keep yourself motivated when people are being mean to you?



Doesn't have effective ways to take care of themselves, to remain calm and motivated. Doesn't demonstrate being self-aware

and patient.



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Has effective ways to take care of themselves, to remain calm and motivated.
Doesn't demonstrate being self-aware and patient.



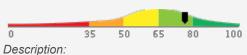
Has effective ways to take care of themselves, to remain calm and motivated. Demonstrates being self-aware and patient.

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#### **Adaptability**

Score: 77



This scale reflects how accepting a person is of frequent or substantial changes in his or her job requirements. Changing work requirements usually cause stress and put pressure on an individual to adapt. High scorers usually thrive under changing work conditions, while low scorers may burn out or become paralyzed. In more stable job circumstances, high scorers may become bored, while low scorers would remain satisfied.

#### Interpretation:

The candidate's score in this area should contribute to enhanced overall job performance.

Prefers a dynamic work environment. Able to remain focused and positive in times of significant workplace change. Fairly easygoing and relaxed. However, may appear uninterested under certain circumstances.

#### Interview Guide

Describe a time where you had to adapt to some significant changes at work. How did you feel? How did you handle the change?



Feelings: Strong Dislike or Very Resistant. Weren't able to handle the change or needed significant help.

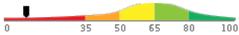


Feelings: Unfazed or Slightly Resistant. Handled the situation & change only impacted their work in a minor way.



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Feelings: Excited or Comfortable. Handled the situation well and in a way that didn't interfere with their work.

Integrity
Score: 10



#### Description:

This scale reflects the degree to which an individual acts positively towards the organization, avoids unnecessary risk, and, simply put, does the right thing. High scores on this scale indicate a person will act in the organization's best interest, follow the rules, and work hard under limited supervision. Low scores on this scale indicate a person may engage in risk-taking behaviors, work to undermine the organization, and only do the bare minimum.

#### Interpretation:

The candidate's score in this area indicates risk of a negative impact on performance for some jobs. Additional probing is strongly recommended.

Distrusts the organization and management. Frequently assumes new ideas or changes will have a negative individual impact. Can be defensive regarding his or her own work, or show hostility towards management or company policies. May take unnecessary risks on the job.

Describe an ideal person who has high integrity. What traits does that person have that set them apart?



The person: (1) does the right thing even under challenging

circumstances



The person: (1) does the right thing even under challenging circumstances, (2) is honest OR has strong principles

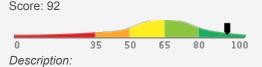


The person:(1) does the right thing even under challenging circumstances, is (2) honest, and (3) has strong principles

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#### Drive



This scale reflects the degree to which an individual will work hard to achieve goals and solve critical problems in the organization. High scores on this scale indicate a person will be diligent in their work and use all necessary sources to solve problems. Low

will be diligent in their work and use all necessary sources to solve problems. Low scores on this scale indicate a person may be unenthusiastic about work and may struggle with complex tasks and challenges.

#### Interpretation:

The candidate's score in this area should contribute to enhanced overall job performance.

Highly motivated by challenging goals and tasks, financial rewards, and/or recognition, and willing to work very hard to succeed. Very focused on understanding guidelines, following the rules and personal achievement.

#### Interview Guide

How do you react when you are faced with obstacles while trying to achieve a goal? How do you overcome them?



Reaction:
Overwhelmed.
Struggles to come
up with a clear
way to overcome
the obstacle and
doesn't
demonstrate hard
work.



Reaction: Ready but not excited. Candidate shows they are able to overcome the obstacle but only by doing the bare minimum.

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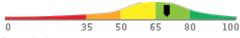
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Reaction: Excited and ready. Candidate shows they are able to overcome the obstacle by putting in extra effort and being diligent.



#### Resilience

Score: 70



#### Description:

This scale reflects the degree to which an individual can withstand adversity, bounce back from difficult events, and be persistent in doing work tasks despite difficulties that come their way. High scores on this scale indicate a person will likely be able to deal with difficult situations with ease, perceive they have control over events in their life, and continue to push forward to achieve goals. Low scores on this scale indicate a person may claim that mistakes/failures were out of their control. Low scorers tend to not cope well with on-the-job stress and don't put in the extra effort to achieve success when obstacles come their way.

Please note that resilience is not a fixed trait. Unlike many other personality characteristics, resilience can be developed over time. Additionally, multiple factors can influence how resilient a person is within a specific situation. In recognition of these features, additional probing using suggested interview questions is strongly recommended.

#### Interpretation:

The candidate's score in this area should contribute to enhanced overall job performance.

Responses indicate that the candidate can effectively work through difficulties at work by exhibiting positive emotions and the ability to take control of events. Candidate can likely push forward to achieve their goals, even when obstacles come their way.

#### Interview Guide

How do you normally react to bad news?



They get upset and don't know how to work through the challenges.



They get upset, however they see the positive outlook and have a plan to fix the challenges.

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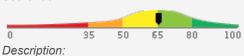
They are able see the position outlook in the

They are able to see the positive outlook in the long run and it doesn't impact their work.



#### **Teamwork**

Score: 66



This scale reflects the degree to which an individual works well with teams and maintains positive interpersonal relationships. High scores on this scale indicate a person will thrive in collaborative team settings and maintain high-quality relationships with coworkers. Low scores on this scale indicate a person will prefer working on individual projects and may struggle to maintain close working relationships with colleagues.

#### Interpretation:

The candidate's score in this area should contribute to enhanced overall job performance.

Actively cultivates relationships. Comfortable meeting new people and sensitive to how others feel. Works with colleagues and seeks input to develop friendships and meet goals.

#### Interview Guide

Describe a time when you were faced with a conflict while working on a team. How did you handle it?

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They are unable to appropriately handle conflicting circumstances while working on a team.



They are able to handle conflicting circumstances by being a team player, showing empathy, OR problem solving as a group.



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They are able

They are able to handle conflicting circumstances by being a team player, showing empathy, AND problem solving as a group.



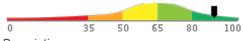
#### **Emotional Intelligence Detail**

This section contains a list of emotional intelligence characteristics that indicate how tuned in a candidate is to his or her own emotions, and those of others, as well as the candidate's ability to control his or her behavior in light of the emotions he or she is experiencing. These traits can often impact performance in groups or teams. Sample interview questions are provided to gather more information.

#### Detail

#### Empathy and Emotional Self-Control

Score: 89



#### Description:

This scale reflects both the ability to sense and understand other people's feelings, feel sympathy for others, and see things from other people's point of view, and the ability to manage the desire to satisfy urges or impulses, showing restraint and managing behaviors to ensure appropriate and effective interactions with others.

#### Interpretation:

The candidate's score in this area should contribute to enhanced overall job performance.

Demonstrates exceptional strengths in sensing the emotional needs of others, sympathizing with other people's problems, and seeing things from other people's point of view. Likely to be very effective at demonstrating to customers or coworkers that they understand and care about them, resulting in significantly improved customer loyalty, much stronger work relationships, and noticeably reduced levels of conflict in the workplace.

#### **Interview Guide**

What do you typically do when you are working closely with someone who is very upset?



They have an inappropriate response and don't demonstrate understanding or care.



They (1) have an appropriate response and (2) demonstrate understanding but unable to show the customer that they care.



They (1) have an appropriate response (2) demonstrate understanding and (3) show the customer that they care.

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# **Scored Survey Detail**

This section provides additional detail on the candidate's scored survey responses. Potential caution areas (if any) are specified in each detail section.

#### Detail

# History Survey - Performance

Score: 80

#### Description:

Evaluates elements of the candidate's past work and education history to identify indications of high or low performance potential.

#### Interview Guide

Exhibits past behaviors and achievements that are likely to result in significantly below average job performance. Additional probing in this area is highly recommended.



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No examples or rationale given.

Weak connection between past and future.

Clear connection between past and future.



#### Interview Guide Detail **History Survey -**Tenure What are some of the reasons you have left previous jobs? Score: 68 Description: \$ \$ \$ Evaluates a candidate's past employment 1 3 5 history and related factors for indications of potentially low job tenure. Many different Reasonable Circumstances for leaving generally credible or somewhat reasons. Blames rationale or circumstances clearly outside employer. outside control. contról.



#### **Identity Confirmation Photos**

The following photos of the candidate and any identification were uploaded during the assessment session.

#### Photo Analysis Results

- Risk:	Medium risk of cheating based on image inconsistencies	
- Percent match among processed faces	100%	
- Total images processed	17	
- Total images with valid faces	14 (82%)	
- Total pairs of faces compared	13	
- Pairs in which faces matched	13 (100%)	









Pre/Post-Test Photo

ID Photo

In-Test Error Detected (No Face Detected)

In-Test Error Detected (No Face Detected)









In-Test Error Detected (No Face Detected)

In-Test Photo

In-Test Photo

In-Test Photo





In-Test Photo

Pre/Post-Test Photo



#### **Report Preparation Notes**

- Hiring decisions should never be based on a single source of information. The most effective use of this
  assessment report is as a part of a multi-faceted program of candidate evaluation that includes resume review,
  interviews, and reference checks.
- Overall vs Percentiles Scores: The overall score reflects the success in the test, based on the mean (average)
  and standard deviation of the test scores. The percentile score reflects the percentage of test-takers who scored
  equal or below this overall score. We recommend you use the Overall Score as your primary evaluation criteria.
  However, percentile scores can often be useful in comparing specific candidates against one another and with a
  group, such as for test takers in a certain organization or within a certain account.
- Note that comparison information is calculated based on completed instances of this assessment at that time
  the assessment is scored. As additional instances are completed, the comparative data may change. You can
  always update a report to the current values by clicking on 'Recalculate Percentiles' within the online results
  viewing pages at www.hravatar.com.
- Most competency scores are norm-based, which means that they can be interpreted in terms of their distance
  from the average or mean score. For all scales, a score equal to the mean receives a score of 65 and scores
  above and below this value are set so that a score change of 15 equals one standard deviation.
- For linear competencies, higher is better across the entire scale. For these scales a score between 65 and 80 (light green) represents 0 to 1 standard deviation above the mean and a score above 80 (dark green) represents more than one standard deviation above the mean. Similarly, a score of 50 65 (yellow) represents 0 to 1 standard deviation below the mean, while a score of 35 50 (orange) equates to 1 to 2 standard deviations below the mean, and a score below 35 represents more than 2 standard deviations below the mean.
- This assessment makes use of data from the Occupational Information Network (O\*NET), which is funded by
  the U.S. Federal Government U.S. Department of Labor/Employment and Training Administration
  (USDOL/ETA) as a primary source of occupational information. The O\*NET database contains information on
  hundreds of standardized and occupation-specific descriptors that are continually updated by ongoing research.
  These data are used in preparing descriptive information as well as setting relative weights between
  competencies used in calculating the overall score. For additional information about O\*NET, visit
  http://www.onetcenter.org.
- O\*Net Standard Occupational Code (SOC) Used: 21-1093.00
- O\*Net Version: 26.3
- Sim ID: 16225-1, Key: 0-0, Rpt: 91, Prd: 7226, Created: 2024-10-26 01:17 UTC
- UA: Mozilla/5.0 (Windows NT 6.3; Trident/7.0; Touch; rv:11.0) like Gecko



#### **Score Calculation Detail**

The following table provides a summary of how the overall score was calculated from the individual competency scores. Competency scores are calculated on a 0-100 scale by first calculating a Z statistic based on test-taker responses and then transforming the Z value to a scale with target mean and standard deviation. Certain competencies have a normal score distribution where it is best to be closest to the mean. For these competencies we modify the Z statistic by multiplying its absolute value by minus 1 for the overall score calculation. Next, to calculate the overall score, a weighted average of all modified competency Z statistics is computed and this weighted average is itself transformed to a Z statistic, which is then transformed to a score with the same target mean and standard deviation. Finally outlier scores are adjusted if they are below 0 or above 100.

Competency	Score	How applied to overall	Score Value Used	Weight (%)	
Customer Service Mindset	80.0532	Z-Statistic	1.0035	3.9926	
Adaptability	77.1733	Z-Statistic	0.8116	3.9698	
Empathy and Emotional Self-Control	89.9748	Z-Statistic	1.6650	6.2578	
History Survey - Performance	80.9125	Z-Statistic	1.0608	6.2578	
History Survey - Tenure	68.3392	Z-Statistic	0.2226	6.2578	
Social Work Fundamentals	72.9391	Z-Statistic	0.5293	25.0314	
Integrity	10.0000	Z-Statistic	-3.6667	4.3006	
Drive	92.7149	Z-Statistic	1.8477	4.1295	
Analytical Thinking and Attention to Detail	81.0086	Z-Statistic	1.0672	31.6804	
Resilience	70.5919	Z-Statistic	0.3728	4.1295	
Teamwork	66.1337	Z-Statistic	0.0756	3.9926	
Weighted Average of C		0.6644			
Mean applied to Raw V		0.0000			
Standard Deviation ap		1.0000			
Normalized Raw Score		0.6644			
Mean:					
Standard Deviation Used:					
Final Overall Score:					



#### **Notes**

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